

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

June 25, 2013

PRESENT

P. Rodriguez
G. Destache
J. Butler

ABSENT

C. Colladay
D. De Frates

GUESTS

J. Sincich
K. Koster
B. Nelson

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
N. Harper
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by Vice President Rodriguez at 8:37 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the May 28, 2013 Regular Meeting.

ACTION: Director Butler moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the financial report and to authorize payment of the May 28-June 25, 2013 invoices. Director Butler seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to build a spreadsheet showing equipment and repair by process or system such as headwork or SBR for sewer and booster station for water.

b. Lien update.

ACTION: Note and file.

7. California Special Districts Association (CSDA) 2013 Board Elections.

ACTION: Bill Nelson was in attendance to seek the Board's vote in the upcoming CSDA election. He gave the Board his service history, explained his commitment to Special Districts and why he is an ideal candidate to continue to serve on CSDA. Director Destache moved to vote for Mr. Nelson. Director Butler seconded. Motion carried unanimously.

8. FY 13/14 Budget.

ACTION: Vice President Rodriguez opened the public hearing at 9:54 am and called for public comment. Jerry Sincich, resident of Sycamore Creek addressed the board concerned the proposed rate increases. The Board went into great detail to explain the new and increased fees from Metropolitan Water District that will be impacting the District. Hearing no other public comment, Vice President Rodriguez closed the public hearing at 9:03 am. Director Destache moved to approve Resolution No. R-13-04 adopting the budgets. Director Butler seconded. Motion carried unanimously.

9. Prop 218 Notice.

ACTION: Director Destache moved to authorize the General Manager to send Notice of the Public Hearing for the adoption of the proposed rate structure. Director Butler seconded. Motion carried unanimously.

10. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

11. Sycamore Creek Development.

a. Project Update.

b. 1738 homes to be built. 1141 houses occupied to date. 65% complete.

12. Retreat Development – Ryland Homes.

a. Project Update.

b. 517 homes to be built. 500 houses occupied to date. 97% complete.

13. Toscana Development.

- a. Project Update.
- b. 1443 estimated houses to be built.

14. Water Utilization Reports.

ACTION: Note and file.

The Board directed to look at the goal for 2013/14 (page 54) and how to reduce our reliance on imported water.

15. Committee Reports.

- a. Finance (Director Rodriguez).
- b. Engineering (Director Destache).
- a. Public Relations (Allison Harnden). Allison reported that since the number of qualified candidates does not exceed the number of offices to be filled the August 2013 Consolidated UDEL Election will not be held.

16. General Manager's Report.

- a. General Manager's Report

ACTION: Note and file.

- 1. SSC Construction Inc. Design Build EQ Construction Payment Request No. 2.

ACTION: Director Destache moved to approve payment request No. 2. Director Butler seconded. Motion carried unanimously.

- 2. Recycled Water Basin Cover.

ACTION: Director Butler moved to authorize the General Manager to accept the proposal and sign a Change Order in the amount of \$135,669.47 for the RW Storage Cover. Director Destache seconded. Motion carried unanimously.

- 3. End Dump Trailer.

ACTION: Director Destache moved to authorize the General Manager to purchase an end dump trailer for a not-to-exceed amount of \$18,000. Director Butler seconded. Motion carried unanimously.

- b. Operations Report.

ACTION: Note and file.

17. District Engineer's Report.

- a. Status of Projects.
ACTION: Note and file.

18. District Counsel’s Report.

19. Seminars/Workshops.

20. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of May was distributed to each Director along with the Agenda.

21. Adjournment.

There being no further business, the June 25, 2013 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:13 a.m. by Vice President Rodriguez.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____